

# Hotel Reservation Guarantee Form

酒店: Hotel Name			
请按以下要求订房! Please make reservation!			
*客人姓名: Guest Name		*国籍: Country	
*预订房型: Room Type		*客人数量: NO. of Guest	
		*房间数量: NO. of Rooms	
*入住日期: Check In Date			
*离店日期: Check out Date			
*房价: Room Rate			
备注: Remark			

## Credit Card Information 信用卡資料

Card Type: 信用卡類型		Expire Date (MM/YY): 過期時間	
Credit Card No. : 信用卡號碼			
Card Owner Name: 卡主姓名			

## 同意 Agreement

我理解和同意：入住前14工作日內修改或者取消預定房間會收取1日的房費(包括稅和服務費)作為補償，沒有入住或者提前離開會收取1日房費作為處罰，以上的預訂用本信用卡擔保。

I understand and agree that one night compensation will be charged for amendment or cancellation in the period of 15 working days before your arrival. One night room charge(including Tax & Service charges) of the above booking penalty will be charged for no show or early check out, the reservation will guarantee by this credit card.

Holder's Signature  (the same your credit card)	
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\*為了確認閣下是卡主，請將此表格和信用卡正反面複印件傳真至號碼:+86 20 62351058，請保證復印件信用卡詳細信息：卡號碼、有效期、卡主姓名以及卡主簽名等清晰完整，如果不清晰請掃描信用卡（正反面）Email 至:rsvn@vip.163.com

\*In order to make sure you are the card owner, please fax this form and your Credit Card copy (front and back) to this number:+86 20 62351058 , please make sure the card No., card owner name, expire date and the signature in the copy are clear, If not clear enough, please scan the Credit Card (Front and Back) and email to us: rsvn@vip.163.com

**Please copy both sides of your credit card**

**Fax to:+86 20 62351058**

**OR scan emial: [rsvn@vip.163.com](mailto:rsvn@vip.163.com)**

Front copy of credit card

Back copy of credit card